

CHINA OVERSEAS PROPERTY HOLDINGS LIMITED

中海物業集團有限公司

 $(Incorporated\ in\ the\ Cayman\ Islands\ with\ limited\ liability)$

(於開曼群島註冊成立之有限公司)

(Stock Code: 2669) (股份代號: 2669)

8 September 2023

Dear Shareholder(s),

Letter to new shareholders — Election of means of receipt of Corporate Communications

In order to protect the environment and reduce costs for the benefit of shareholders, China Overseas Property Holdings Limited (the "Company") offers to you to choose to receive its Corporate Communications^{Note} by electronic means through the Company's website at www.copl.com.hk (the "Electronic Communication Option").

If you wish to choose to receive the Company's Corporate Communications by the Electronic Communication Option, please complete Part B of the Reply Form and return it to the Company's Branch Share Registrar in Hong Kong, Tricor Investor Services Limited by email at copl2669-ecom@hk.tricorglobal.com or by post using the mailing label provided in the form.

If you elect the Electronic Communication Option and have specified your email address in **Part B** of the **Reply Form**, we will send you an email notification each time when new Corporate Communications are posted on the Company's website. In case you do not provide your email address, we will notify you by post instead.

Please note that you may change your choice of means of receipt of Corporate Communications at any time, free of charge, by giving reasonable prior notice, and completing Part B of the Reply Form and returning the same to the Company's Branch Share Registrar by way of email or post. A Reply Form will be sent to you together with future notification letters or can be obtained from the Company's Branch Share Registrar or can be downloaded from the Company's website at www.copl.com.hk.

Even if you have opted for the Electronic Communication Option and for any reason having difficulty in receiving or gaining access to the Corporate Communications, please notify the Company's Branch Share Registrar by completing the **Reply Form** for requesting Corporate Communications in printed form free of charge.

If you have any queries relating to this letter, please call the Company's hotline at (852) 2980 1333 from 9:00 a.m. to 5:00 p.m., Monday to Friday (excluding public holidays).

Yours faithfully,
For and on behalf of
China Overseas Property Holdings Limited
Zhang Guiqing
Chairman and Executive Director

Note: Corporate Communications include any publication issued or to be issued by the Company for information or action of holders of any of its securities, including, but not limited to, directors' reports, annual accounts together with independent auditor's reports, interim reports, notices of meetings, circulars, proxy forms and "Corporate Communications" as defined in the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited.

各位股東,

致新股東之函件 — 選擇收取公司通訊的方式

為支持環保及為股東利益而節省成本,中海物業集團有限公司(「本公司」)謹請 閣下選擇透過本公司之網站www.copl.com.hk以電子方式瀏覽公司通訊 $^{R\dot{L}}$ (「電子通訊選擇」)。

倘 閣下欲選擇透過電子通訊選擇收取本公司的公司通訊,謹請 閣下填妥回條乙部,並電郵至copl2669-ecom@hk.tricorglobal.com或以回條內所提供的郵寄標籤寄回本公司香港股份過戶登記分處 — 卓佳證券登記有限公司。

如 閣下已選擇電子通訊選擇並已在**回條乙部**內註明 閣下之電郵地址,我們將會在每次刊載新公司通訊於本公司之網站時以電郵方式 通知 閣下。倘若 閣下未有提供電郵地址,本公司將會改以郵寄方式知會 閣下。

請注意 閣下可透過作出合理事先通知,並填寫回條乙部及通過電郵或郵寄方式交回本公司股份過戶登記分處,以隨時更改收取公司通訊的方式,費用全免。回條將連同日後之通知函件寄發予 閣下或 閣下可向本公司股份過戶登記分處索取或 閣下可於本公司網站www.copl.com.hk下載。

然而,倘 閣下已選取電子通訊選擇,卻因任何理由引致收取或接收公司通訊上出現困難,謹請透過填妥**回條**知會本公司股份過戶登記分處,以免費索取公司通訊的印刷本。

如 閣下對本函件有任何疑問,請於星期一至星期五(公眾假期除外)上午九時至下午五時,致電本公司電話熱線(852) 2980 1333查詢。

代表 中海物業集團有限公司 *主席兼執行董事* 張貴清 ^{誰的}

二零二三年九月八日

附註: 公司通訊包括本公司發出或將予發出以供其任何證券的持有人參照或採取行動的任何文件,其中包括但不限於:董事會報告、年度賬目連同獨立核數師報告、中期報告、會議通告、通函、代表委任表格,以及任何香港聯合交易所有限公司證券上市規則內所指的「公司通訊」。

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To: China Overseas Property Holdings Limited (the "Company") c/o Tricor Investor Services Limited 17/F, Far East Finance Centre 16 Harcourt Road Hong Kong									3	致: 中海物業集團有限公司(「本公司」) 經卓佳證券登記有限公司 香港夏慤道16號 遠東金融中心17樓																
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Part B 乙部	_	To elect/change the means of receipt of fut I/We would like to receive your Company's f 選擇/更改日後收取公司通訊##1之形式(請	To elect/change the means of receipt of future Corporate Communications ^{Note I} (please tick only one box) I/We would like to receive your Company's future Corporate Communications in the manner as indicated below: 選擇/更改日後收取公司通訊 ^{附註 /} 之形式(請於以下其中一項適當的空格內加上「✓」號) *** / 五等效因下列方式收取。書外司之日為公司通訊・																							
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Please cut the mailing label and stick this on the envelope to return this Reply Form to us. No postage stamp necessary if posted in Hong Kong.

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····-,

Tricor Investor Services Limited 卓佳證券登記有限公司 Freepost No. 簡便回郵號碼:10 GPO Hong Kong 香港

閣下寄回本回條時,請將郵寄標籤剪貼於信封上。 *如在本港投寄毋須貼上郵票。否則請貼上適當的郵票。*